

**Code of Membership
for
HABITAT FOR HUMANITY JAPAN
Specified Nonprofit Organization**

Issued on July 2004
Revised on April 2006

PURPOSE

Article 1 This code sets forth guidelines for pertaining to members of HABITAT FOR HUMANITY JAPAN (referred to hereafter as “HFH JAPAN”) in accordance with the Articles of Association of HFH JAPAN.

CLASSES OF MEMBERSHIP

Article 2 Members of HFH JAPAN shall be classified into the following two categories:

(1) Full Members

Full members shall be the corporate members as defined by the Law to Promote Specified Nonprofit Activities. Full members are: the individuals who have agreed to the purposes of HFH JAPAN and have been registered as members : at most two representatives of HFHI : and campus chapters.

(2) Supporting Members

Supporting members shall be the individuals and organizations that have agreed to the purposes of HFH JAPAN and have become members in order to support them.

CONDITIONS FOR MEMBERSHIP

Article 3 Membership shall be open to the public.

2 Interested individuals can become Official Members of the Corporation by submitting the application form provided by the Chair of the Board (hereinafter called the “Chair”) to the Chair and by being accepted by the Board.

3 Interested individuals or organizations can become Supporting Members of the Corporation by submitting the application form provided by the Chair of the Board to the Chair and by being accepted by the Chair.

ROLES AND DUTIES OF MEMBERS

Article 4 In addition to payment of their membership dues, full members are required, at the request of HFH JAPAN, to co-operate in areas of planning, management, and providing information regarding operation. As well as this code, Campus Chapters shall conform to the “COVENANT between HFHI and HFH Japan and the CC/Students group.”

APPLICATION FOR MEMBERSHIP

Article 5 Prospective members of HFH JAPAN, whether individuals or organizations, shall submit the completed application form with the documents listed below to the chairman of the

Board of Directors of HFH JAPAN. The authorization of the Board of Directors shall be required to become a full member. To become a supporting member of HFH JAPAN shall require the authorization of the chairman of the Board of Directors. In the case that the admission is denied, notification in writing shall be promptly sent to the applicant stating the reason for denial.

The Board or the Chair shall accept the application stipulated in the previous clauses unless there is due cause. If the Board or the Chair does not accept the application stipulated in Clause 2 or 3, the applicant shall be informed of the decision and the reason of refusal in writing.

- (1) Application form for HFH JAPAN membership
- (2) Bylaws, etc.
- (3) A document listing the names of executives, etc. / A list of members of the Campus Chapter
- (4) Public Relations brochures published by the applicant organization or equivalent.

MEMBERSHIP DUES

Article 6 The admission fees and membership dues are as following. The manner of payment shall be otherwise stipulated.

The admission fees are not required.

- (1) Full Member
 - Individual at least one unit of ¥12,000 per annum
 - Organization (including Campus Chapter) at least one unit of ¥30,000 per annum
- (2) Supporting Member
 - Individual at least one unit of ¥6,000 per annum
 - Student at least one unit of ¥3,000 per annum
 - Organization (Including Campus Club) at least one unit of ¥10,000 per annum

PRIVILEGES TO MEMBERS

Article 7 Full members constitute and manage HFH JAPAN under the stipulations of Articles 6, 13 and 21 in the Articles of Association of HFH JAPAN. Full members are entitled to the following:

- (1) to have a voting right at the General Assembly
 - (2) to receive an annual report
 - (3) to receive a newsletter (three times a year) free of charge
 - (4) to receive an UPDATE (e-mailed every month) free of charge
 - (5) to receive a membership card
 - (6) to receive the original sticker of HFH JAPAN
 - (7) to be given priority in receiving information, discount and others on events, etc.
2. Supporting members are entitled to the following:
- (1) to receive a newsletter (three times a year) free of charge

- (2) to receive an UPDATE (e-mailed every month) free of charge
- (3) to receive a membership card
- (4) to receive the original sticker of HFH JAPAN
- (5) to be given priority in receiving information, discount and others on events, etc.

TERMINATION OF MEMBERSHIP

Article 8 Membership of HFH JAPAN shall be terminated under one of the following circumstances.

- (1) A member submits his/her withdrawal notice.
- (2) A member dies or receives an adjudication of his/her disappearance.
A member organization ceases to exist.
- (3) A member has been in arrears with dues more than a year. (more than 12 consecutive months)
- (4) A member is expelled from HFH JAPAN.

EXPULSION

Article 11 A member may be expelled after a decision of the General Assembly of HFH JAPAN under either of the following circumstances.

- (1) A member acts contrary to the Articles of Association of HFH JAPAN.
 - (2) A member tarnishes the reputation of HFH JAPAN or acts against its purposes.
2. In the case of expulsion according to the aforementioned provision, the member concerned shall be given an opportunity to defend him/herself before the decision is made.

NO REFUNDS ALLOWED

Article 12 Admission fees and membership dues already paid shall not be reimbursed, nor shall any donations made be returned.