

Code of Membership
For
HABITAT FOR HUMANITY JAPAN
Specified Nonprofit Organization

PURPOSE

Article 1 This code sets forth guidelines for the operation of the membership program pertaining to members of HABITAT FOR HUMANITY JAPAN (referred to hereafter as “HFH JAPAN”) in accordance with the Articles of Association of HFH JAPAN.

CLASSES OF MEMBERSHIP

Article 2 Members of HFH JAPAN shall be classified into the following two categories:

(1) Full Members

Full members shall be the corporate members who possess voting right as defined by the Law to Promote Specified Nonprofit Activities. Full members are: the individuals who have agreed to the purposes of HFH JAPAN and have been registered as members.

(2) Supporting Members

Supporting members shall be the individuals and organizations that have agreed with the purposes of HFH JAPAN and have become members in order to support them.

CONDITIONS FOR MEMBERSHIP

Article 3 Interested individuals can become Official Members of the Corporation by submitting the application form (see Article 4) to the Chair of the Board (hereinafter called the “Chair”) and by being accepted by the Board upon National Director and officers’ recommendations.

2 Interested individuals or organizations can become Supporting Members of the Corporation by submitting the application form provided by the Chair of the Board to the Chair and by being accepted by the Chair.

APPLICATION FOR MEMBERSHIP

Article 4 Prospective members of HFH JAPAN shall submit the completed application form with the documents to the Chair. The authorization of the Board of Directors shall be required to become a full member. The authorization of the Chair shall be required to become a supporting member. If the application stipulated is not accepted, the applicant shall be informed of the decision and the reason of refusal in writing as soon as possible.

- (1) Application form for HFH JAPAN membership
- (2) Bylaws, etc.
- (3) A document listing the names of executives, etc.
- (4) Public Relations brochures published by the applicant organization or equivalent.

(5) Other materials HFH Japan requests

ROLES AND DUTIES OF MEMBERS

Article 5 In addition to payment of their membership dues, full members are required, at the request of HFH JAPAN, to cooperate in areas of planning, management, and providing information regarding operation.

2 Supporting Members must pay the membership fee. In addition to this code, Campus Chapters shall conform to the “COVENANT between HFHI and HFH Japan and the CC/Students group.”

MEMBERSHIP DUES

Article 6 The membership dues are as following. The manner of payment shall be otherwise stipulated. Members do not need to pay admission fees.

Membership type /Membership fee (monthly) /Membership fee (annual) / notes

Individual Full Membership regular and student / 1,000 yen / 12,000 yen / one share and above

Organization Full Membership regular and student / 10,000 yen / 120,000 yen / one share and above

Individual Supporting Membership regular / 1,000 yen / 12,000 yen / one share and above

Individual Supporting Membership student / 500 yen / 6,000 yen / one share and above

Organization Supporting Membership for-profit organization / 10,000 yen / 120,000 yen / one share and above

Organization Supporting Membership non-profit and public organization / 5,000 yen / 60,000 yen / one share and above

Campus Chapter Supporting Membership / N/A / 20,000 yen / one share and above

MEMBERSHIP PRIVILEGES

Article 7 Full members constitute and manage HFH JAPAN under the stipulations of Articles 6, 13 and 21 in the Articles of Association of HFH JAPAN. Full members are entitled to the following:

(1) to have a voting right at the General Assembly

(2) to receive an annual report\

2 Supporting members are entitled to the following:

(1) to receive an annual report

MEMBERSHIP WITHDRAWAL

Article 8 Members may resign their membership at any time. Members must contact HFH Japan Office and submit a resignation form. If there are pending fees, members may resign only when all the payments are made.

TERMINATION OF MEMBERSHIP

Article 9 Membership of HFH JAPAN shall be terminated under any of the following circumstances.

- (1) A member submits his/her withdrawal notice. (individual and organization)
- (2) A member dies or receives an adjudication of his/her disappearance.
(individual)
- (3) A member organization ceases to exist or penalized by law. (organization)
- (4) A member has been in arrears with dues more than a year. (individual and organization)
- (5) A member is expelled from HFH JAPAN as provided for in Article 10.

EXPULSION

Article 10 A member may be expelled after a decision of the General Assembly of HFH JAPAN under any of the following circumstances.

- (1) A member acts contrary to the Articles of Association of HFH JAPAN.
- (2) A member tarnishes the reputation of HFH JAPAN or acts against its purposes.
- (3) Member commits any other act that HFH Japan sees unfit for membership

2 In the case of expulsion according to the aforementioned provision, the member concerned shall be given an opportunity to defend him/herself before the decision is made.

NO REFUNDS ALLOWED

Article 11 Membership dues already paid shall not be reimbursed, nor shall any donations made be returned.